



FROI Filings & Consolidations

Presented By:

Carolyn Gonzalez, EDI Analyst

EDI Quality Assurance Department

Discussion Points

- **What you should know when filing your initial FROI**
- **Acceptable FROI MTCs**
- **Timeframes for FROI Filings**
- **Attention to Detail**
- **Duplicate JCNs**
- **Consolidations**

What you should know when filing your initial EDI transaction

- **FROI**
 - First Report of Injury
- **Maintenance Type Code (MTC)**
 - Types of FROIs and SROIs (transaction types)
 - The VWC does not accept all MTCs allowable in the R3 standard.
- **Data Element Number (DN)**
 - Data Element
 - Each piece of data that is reported via EDI
 - Data Element Number
 - Each Data Element is given a number as an identifier

Acceptable FROI MTCs in Virginia

| MTC | EDI Title | Maps to Legacy Paper Process |
|-----|----------------------|--|
| 00 | Original | Form #3 – Employers Accident Report |
| 01 | Cancel | This process did not exist |
| 02 | Change | Letter requesting updates to Legacy paper based system |
| 04 | Denial | Form #3 – Employers Accident Report & Denial Letter |
| AU | Acquired/Unallocated | Letter advising of a new Claim Administrator (TPA) |
| AQ | Acquired Claim | Letter advising of a new Claim Administrator (TPA) |
| UR | Upon Request | Form #45A – Minor Injury Report |

** For FROIs, the only transaction that also requires a paper submission is a FROI 01 Cancel transaction, which would be a letter explaining the reason for cancellation. Other than that, no paper is required to accompany the EDI FROI transactions.*

Timeframes for FROI Filings

- **Minor injuries (UR or 00 with Claim Type Code of Notification Only) – must be filed within 30 days of the Claim Administrator’s knowledge of injury**
- **Non-minor (00 or 04) – must be filed within 10 days of the Claim Administrator’s knowledge of injury**
- **Acquiring transactions (AQ or AU) – must be filed within 10 days of the new Claim Administrator’s knowledge of injury**
- **Other (01 or 02) – immediately upon the Claim Administrator’s knowledge of the event**

Attention to Detail a Necessity

- **Data Ownership**
- **Populate the Commission's claims processing system**
- **Corrections**
- **Generate Notices**
- **Jurisdiction Claim Number**

Challenges

- **Cancellations**
 - Should only be used when a claim was reported to the wrong jurisdiction or when a duplicate claim exists; not to cancel a prior transaction

- **EDI Filings on Claim Shell Claims**
 - Must use JCN that was listed in the Notification of Injury-Request for FROI

- **FEINs**
 - Insurer (Carrier)
 - Claim Administrator

- **Longshore**
 - Change effective July 1, 2012

Challenges (continued)

Match Data

- **Can only update one Match Data Element per FROI 02**
- **Current Match Data Fields**
 - Jurisdiction Claim Number (cannot change)
 - Employee ID
 - Date of Injury
 - Employee Name (first and last)
 - Claim Administrator FEIN
 - Employer FEIN
 - Maintenance Type Code (cannot change)

Challenges (continued)

Employee ID

- **For the Employee ID, you can choose one of the following five following ID types:**
 1. Social Security Number
 2. Employment Visa Number
 3. Green Card Number
 4. Passport Number
 5. Assigned by Jurisdiction
 - A 15 character ID that consists of VA/Date of Injury (mmddyy)/Last Name/First Name/Pad with zeros
 - i.e. For Claimant Name Sean Winterhalter with a Date of Injury of 01/01/08: VA010108Winterh
 - i.e. For Claimant Name Dan Kim with a Date of Injury of 05/05/10: VA050510KimDan0

Duplicate JCNs

- **How are they created?**
 - Paper submission from the claimant or attorney received close to the same time as the EDI submission from the Claim Administrator or
 - Passes duplicate check
- **Duplicate Check**
 - Checks for SSN first
 - Then looks for Name and Date of Injury Combo
 - Must be 100% match
- **What can be done to prevent the creation of duplicate JCNs?**
 - Capturing the JCN in your system and using it on your initial FROI
 - Timely FROI submissions

** Duplicate check eliminated a large volume of duplicate JCNs*

Consolidation Process

- **Consolidations are performed when two JCNs are created for the same injury**
- **How does the Commission determine which JCN to keep?**
We look at:
 - Creation Date
 - FROI submission Date (late?)
 - Activity that has occurred in each JCN
 - Currently on docket?
 - Awards entered?
- **Once decision is made:**
 - Move/vacate awards, if needed
 - Issue consolidation letter
 - Advising of correct JCN
 - Requesting EDI transactions, if needed
- **EDI requirements**

Questions?

Index Cards or bulletin board by registration desk

OR

Contact the EDI Quality Assurance Department:

- edi.support@workcomp.virginia.gov
- Toll free - 877-664-2566