02 Change Transaction

Email: EDI.Support@workcomp.virginia.gov **| Toll-Free**: 877-664-2566

An 02 Change transaction is used when the Claim Administrator identifies a change to a data element or variable segment designated on the Element Requirement Table. An 02 Change transaction should not be used to report a change where other acceptable MTC's are specifically intended for that purpose.

Virginia will only accept the change of data that is identified in the Change Variable Segment. Data that has been changed and not indicated in the Change Variable Segment will not be considered accepted, nor shall be loaded or edited, and may cause rejections on future transactions.

Understanding 02 Change Codes:

Change Reason Codes

Code indicating the type of change applied to the Change Data Element/Segment Number

Add (A):
A data element was previously not reported and is now being reported.

Update (U):
A data element was previously reported, and the value changed to another value.

Delete (D):
The variable segment occurrence has been removed in its entirety. Please note that the data elements within that segment are not required to be identified in the change variable segment as Remove.

Remove (R):
A data element was previously reported and has been changed to blank.

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Reportable Change Codes

B *(Restricted)*	• IAIABC Defined, No Change Allowed

N
(No Change Allowed)
	• Data Element in a Variable Segment:
	    • Will reject if it is the only Data Element being changed within the variable segment.
	• Data Element not in a Variable Segment:
	    • Will reject if present in the Change Variable Segment.
	• Exception: Will not reject transaction when the Requirement Code for all MTC's for a given DN have 'NA' Requirement Code.

K *(Required Change on FROI)*	• Data Element is present on both the FROI and SROI • Change is only allowed on the FROI
Y *(Required Change on FROI or on SROI)*	• Data Element is present only on the FROI or only on the SROI
H *(No Change Required)*	• Data Element does not require MTC 02 Change to be sent in Virginia • MTC 02 Change is sent for Data Element, it must be present in the Change Segment
J *(Required Change by Transaction Type)*	• Data Element is on both the FROI or SROI • MTC 02 change should only be generated on a SROI if a SROI has been previously accepted. • Exception: SROI NT is the only accepted SROI then a SROI 02 is not allowed.
YG *(Required Change on FROI or on SROI with Exception)*	• Data Element is only on the FROI or only on the SROI • MTC 02 should only be submitted if the exception is met as noted under the respective Exceptions Table
JG *(Required Change by Transaction Type with Exception)*	• Data Element is on both the FROI or SROI • MTC 02 change should only be generated on a SROI if a SROI has been previously accepted. • Exception: SROI NT is the only accepted SROI then a SROI 02 is not allowed. • MTC 02 should only be submitted if the exception is met as noted under the respective Exceptions Table

*This is not all the 02 Reportable Change Codes provided by the IAIABC. The above only contains those codes Virginia uses throughout the Element Requirement Table.

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What to know about the 02:

Match Data:
- Match Data fields can only be updated on a FROI 02
  - See Edit Matrix for Match Data fields
- Only one Match Data field can be updated per FROI 02
  - Exception:
    - Employee First Name and Last Name
    - Employer FEIN and Claim Administrator FEIN

Groupings:
- The IAIABC recognized some organized groups of related data elements that may be applied when editing an MTC 02 transaction. The Group column provides reference to the 02 Group Number as defined in R3.1 and the Grouped DNs column provides reference to those DNs acceptable in Virginia.

Group	Grouped DNs
1	Initial RTW Date and Initial RTW Type Code
2	Latest RTW/Status Date and Latest RTW Type Code
3	Employee Date of Death and Death Result of Injury Code
4	Average Wage and Wage Period Code
6	Employee Mailing Primary Address, Employee Mailing City, Employee Mailing State Code, and Employee Mailing Postal Code
7	Employer Mailing City, Employer Mailing Postal Code, Employer Mailing Primary Address, and Employer Mailing State Code
8	Policy Number Identifier, Policy Number Effective Date, and Policy Number Expiration Date

- Applying the Groups:
  - Change Reason Code *Add* – All DNs in the group must be present in the Change Variable Segment and the transaction.
  - Change Reason Code *Remove* – All DNs in the group must be present in the Change Variable Segment and not the transaction.
  - Change Reason Code *Update* – Any DNs in the group that have changed, must be present in the Change Variable Segment and all DNs in the group must be present in the transaction.

- Multiple Changes:
  - Multiple Changes can be made on one 02.
    - Exception: Match Data (see above)
  - Each change should be listed in the Change Variable Segment with the appropriate Change Reason Code.
  - More than one 02 should not be filed within the same day. Acknowledgments should be received prior to filing any additional 02.

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When an 02 can and cannot be filed:

Can be filed:
- In place of a FROI AQ when the acquiring Claim Administrator is within the same group.
    - If the acquiring Claim Administrator is not within the same group but the claim is staying within the same system in which an 02 is preferred versus the AQ, please reach out to editpinfo@workcomp.virginia.gov for additional assistance.
- A SROI 02 can be filed if the incorrect Benefit Type Code was reported but everything else for that benefit remains the same.
    - Example: 070 was reported but it was actually supposed to be 050. A SROI 02 could be filed in this instance or updated on your next transaction.
- To update the Gross Weekly Amount Effective Date
- To report the waiting period for a different Benefit Type from the Benefit Type previously reported on the initiating SROI.
- To update the Benefit Period Start Date when erroneous data was previously reported.
- To report a past period or a previous period that was due but not yet reported or mistakenly dropped from the transaction. A past period is defined as the Benefit Period Through Date of the past benefit being added is less than the greatest Benefit Period Through Date previously reported.
- To update the Benefit Type Amount Paid, Benefit Type Claim Weeks, Benefit Type Claim Days if a Suspension was previously accepted.
- When the Benefit Redistribution Segment needs to be added, updated, or deleted. A delete should only occur when the segment never applied and not because it has ended.
- To add the Benefit Redistribution End Date when no other MTC applies.

Cannot be filed:
- To update or add benefit information when another MTC applies. This includes but is not limited to new payments and benefits made after the initial event; those should be reported on the next reportable event.
    - Gross Weekly Amount should only change on a SROI CA when the claimant's earnings while on Temporary Total benefits; or another event MTC, including but not limited to AB, CB or RB.
    - Benefit Period Start Date when another event MTC applies or to revert it back to the earliest Benefit Period Start Date or resetting to the first day of the waiting period for the same benefit type.

How to report the 02 if....

- Previously reported 5xx code needs to be corrected.
    - Change Reason Code should reflect Update to the Change Data Element/Segment Number for Number of Benefits and Number of Payments. Both the Benefit Segment and Payment Segment should be populated with the correct 5xx code.
- Benefit Redistribution End Date needs to be added when no other MTC applies.
    - Change Reason Code should reflect Update to the Change Data Element/Segment Number for Number of Benefit ACR.