

Quarter
3,
2016

EDI Quarterly Newsletter

Issued:
September 7, 2016

EDI Quality Assurance Department

EDI.Support@workcomp
.virginia.gov



Claim Admin Address List

Virginia requires that a Claim Administrator address list, along with all other Trading Partner documents, be completed when a new Trading Partner is requesting to submit EDI to the VWC. Here are a few tips to help with the creation of this document:

- ❖ List the name and FEIN of all companies that will be serving as Claim Administrators in Virginia under the Master Trading Partner name listed on your Trading Partner and Transmission Profile.
- ❖ Make sure the CA names listed are exactly how you want them to appear in the Commission's system and on all documentation coming from the Commission
- ❖ Do not list the Insurance Carriers that your company represents as the Commission does not track which Claim Admins represent which Insurance Carriers and therefore does not need this information.
- ❖ Sender FEIN and Postal Code must match what is listed on the Transmission and Trading Partner Profile.

Reminder

Claim Type Code will be replaced with Injury Severity Type Code effective December 15, 2016.

Written Responses

Written responses to our requests for EDI transactions must be submitted either by mail or fax (877-787-3004) to the EDI Quality Assurance Department.

- ❖ Must be on company letterhead
- ❖ Supplying your response on a fax coversheet is not acceptable
- ❖ Faxing or mailing a copy of an e-mail is not acceptable

When to File a PY Transaction

There are only two reasons to file a PY transaction in Virginia:

1. To report the initial payment of medical benefits on a Medical Only claim when the total exceeds \$1,000
2. To report the payment of a Commission awarded Lump Sum
 - a. Compromise Settlement
 - b. Permanent Partial Disability awarded by the Commission to be paid in a lump sum

For additional information, please refer the Commission's Training Aid #6 - Helpful Guidelines for PY Transactions

Need Information?

If you have suggested topics for a future EDI Newsletter, please e-mail those to Stephanie Sweeney at Stephanie.sweeney@workcomp.virginia.gov